

9 FAM 41.103 Notes

(TL:VISA-183; 12-18-1998)

9 FAM 41.103 N1 Form OF-156

(TL:VISA-183; 12-18-1998)

Form OF-156, Nonimmigrant Visa Application, is the application form prescribed under INA 222(c), and is also used as an index card.

9 FAM 41.103 N1.2 Retention of Form OF-156

(TL:VISA-183; 12-18-1998)

See 9 FAM PART IV Appendix F, 101, *Files of Issued Nonimmigrant Visas*, for instructions on the *retention and* disposition of Form OF-156.

9 FAM 41.103 N2 Applicant to Provide All Names by Which Known

9 FAM 41.103 N2.1 Applicant's Names to Be Entered on Form OF-156

(TL:VISA-2; 8-30-87)

An applicant's first, middle and family names should be recorded on Form OF-156 exactly as they appear in the applicant's passport. In addition, the application should include any other names by which the alien has ever been known; for example, maiden, religious, or professional name, or aliases. The applicant's name must also be provided not only in English phonetics but also in the native linguistic characters, that is, Chinese, Arabic, etc., if required for clearances.

9 FAM 41.103 N2.2 All Names to be Included in Advisory Opinion Requests

(TL:VISA-2; 8-30-87)

All names by which an alien has been known should be included in reports or requests for advisory opinions submitted to the Department.

9 FAM 41.103 N3 Application by Alien Unable to Write

(TL:VISA-183; 12-18-1998)

If the applicant is illiterate or is, otherwise, unable to provide a signature, the placing of the applicant's mark in the space provided on Form OF-156 for signature is acceptable, *if done* in the presence of the consular officer.

9 FAM 41.103 N4 Consular Officer Must Initial Application

(TL:VISA-2; 8-30-87)

The examining consular officer is required to initial all application forms. The initials indicate that the initialing officer determined the eligibility and proper classification of the applicant, unless the visa is refused and a notation of the refusal is made on the application.

9 FAM 41.103 N5 Supplement to Form OF -156 for Aliens Seeking Fiancé(e) Visas

(TL:VISA-183; 12-18-1998)

See 9 FAM 41.81 Exhibit IV.

9 FAM 41.103 N6 Instituting a Written Reapplication Policy

(TL:VISA-183; 12-18-1998)

Posts, which receive numerous reapplications from persons recently refused under INA 214(b), may request the Department's concurrence to institute a written reapplication policy. In accordance with this policy, an applicant who has been refused under INA 214(b) may not reapply in person for one year. A limitation of two years can be granted to posts in special circumstances. The number of written reapplications a person may submit should not be limited. [See 9 FAM 41.121 PN2.1.]